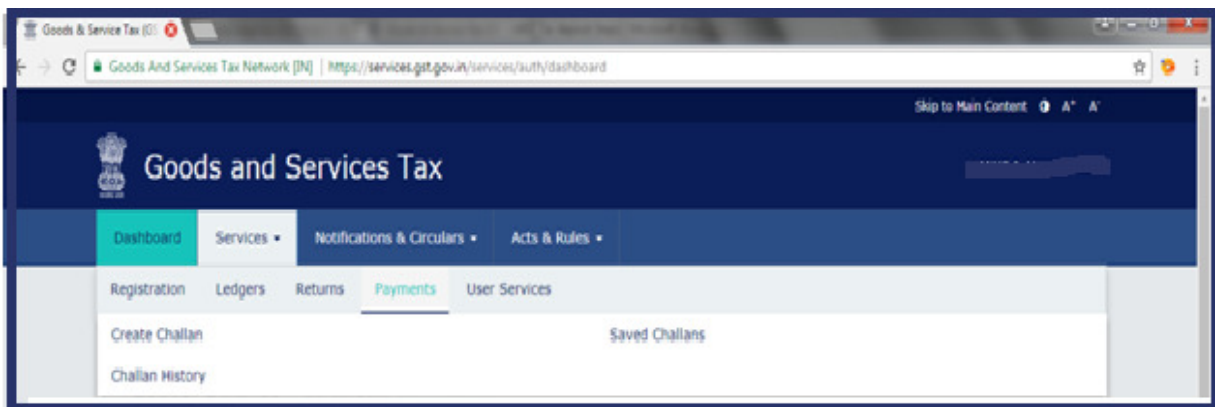


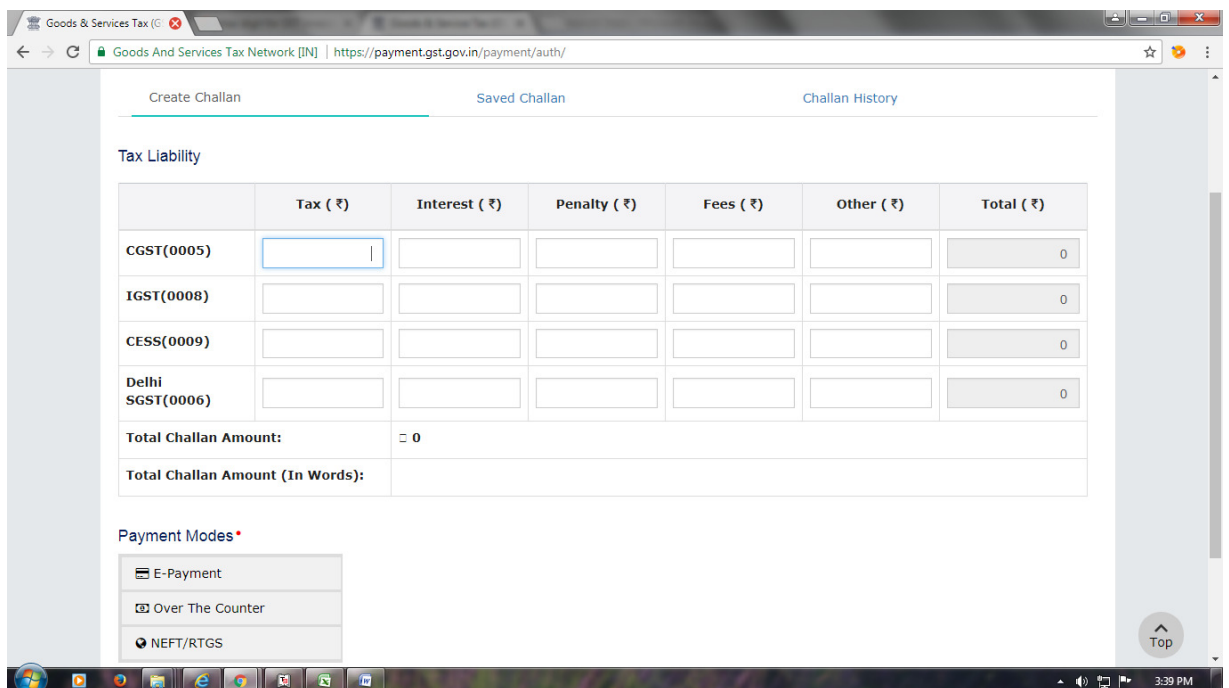
STEPS BY STEP GUIDE TO DEPOSIT IGST / CGST / SGST / UTGST / CESS

(For Education purpose only)

1. Go to link
www.gst.gov.in
click on “Login” button appearing on top right side
2. Login with your user name and password
3. After Login – Go to “Services” tab and select “Payments” option from dropdown list



4. From Payments option – Click on “Create Challan” – Screen will appear like this



	Tax (₹)	Interest (₹)	Penalty (₹)	Fees (₹)	Other (₹)	Total (₹)
CGST(0005)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
IGST(0008)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
CESS(0009)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
Delhi SGST(0006)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
Total Challan Amount:						₹ 0
Total Challan Amount (In Words):						

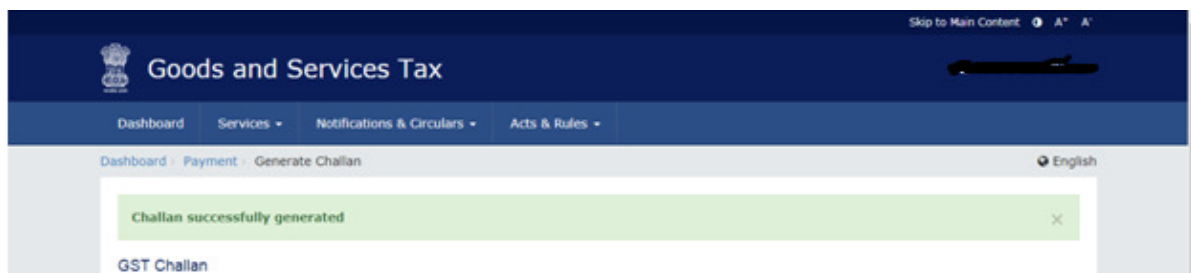
Payment Modes

- E-Payment
- Over The Counter
- NEFT/RTGS

STEPS BY STEP GUIDE TO DEPOSIT IGST / CGST / SGST / UTGST / CESS

(For Education purpose only)

5. Fill amount of Tax, Interest , Penalty , Fees or any other amount as per the computation
(Be careful in mentioning type of tax and interest etc to be deposited vis-à-vis whether to deposit IGST or CGST or SGST , as once deposited it cannot be interchanged and any wrong deposit will require re-deposit of correct deposit of tax)
6. After filling all the amount in respective boxes, total will appear automatically as “Total Challan Amount”
7. Then click on “E – Payment” or “NEFT /RTGS” as per your choice under “Payments Modes” appearing just below the total challan amount.
(Suggested to opt for E Banking as NEFT / RTGS might take 2-3 days time to update)
8. After clicking on type of payment, “Generate Challan” button will get highlighted.
9. Click on “Generate Challan” , you will get message “challan successfully generated”



10. Click on mode of payment (Net Bank / NEFT RTGS) appearing below the total challan amount. (It will be reflected in above screen itself)
11. On clicking mode of payment – Various Bank Names will appear, Select your “Bank Name” and put tick mark on “Term & Conditions apply” after reading this.

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12. Screen will appear like this –

The screenshot shows a web browser window with the URL <https://payment.gst.gov.in/payment/auth/generatedchallan>. The page displays the following information:

- Total Challan Amount (In Words):** Rupees One hundred Only
- Select Mode of E-Payment:** Net Banking (checked with a green checkmark)
- Please select a bank:** A list of banks with radio buttons. 'INDIAN BANK' is selected.
- Terms and Conditions:** A checkbox labeled 'Terms and Conditions apply.' is currently unchecked.
- Buttons:** 'DOWNLOAD' and 'MAKE PAYMENT' (highlighted in blue) are located at the bottom right.

13. After clicking on bank name, you will see “Make Payment” button will get highlighted. Click on it

14. By clicking on “Make Payment” you will be directed to your bank website. Enter your online banking login ID & Password and make payment.

15. Save the challan for future use.
